

Turvey Neighbourhood Plan

Steering Group meeting notes 14th November 2018

Present: Russell de Ville, Paul Jenkins, Stuart Lucas, Angelo Bartoli, John Ludlow

1. **Apologies:** Janet Goodland, Jon Arrenberg

2. **Notes of meeting held on 10th October 2018** - agreed for accuracy

3. **Matters arising** - none

4. **Finance**

4.1 Russell circulated a report with the agenda setting out Income & Expenditure up to 31/03/2018 and expected Income & Expenditure to 31/03/19.

4.2 Current spend and commitments contained within budget. Income be may not fully spent to 31/03/2019 due to progress delays resulting in lower than anticipated use of consultancy services.

5. **Correspondence from Mr Richard Bray**

5.1 Correspondence has been received from Mr Richard Bray with comments on the proposal to designate the land parcel on the footpath adjacent to Abbey Square/ Holmwood House.

5.2 Mr Bray also offered commented on the submitted development site at Abbey Cottage/Bedford Road.

5.3 Mr Bray's comments were noted and will be kept on file to be included for consideration in the consultation process planned for March 2019.

6. **New Site Submissions**

6.1 Laws House

Stuart and Paul have been in touch with the owners of Laws House to further discuss their ambitions for the development of the site. A site submission form and site layout drawing has been received. The owners have been asked to provide further details of design and proposed housing mix as soon as possible.

6.2 Land adjacent to the Burrows, Station Road

A site submission form and site map have been received.

6.3 Russell has successfully applied to Locality for support for site assessments from the Neighbourhood Plan programme. Aecom will undertake the assessments as before and will be in touch with Russell to keep us up to date with progress.

6.4 Aecom have indicated that they should be able to complete their report by the end of January 2019.

7. **Local Green Space Designations**

7.1 Janet had circulated a summary analysis of the proposed locations in advance of the meeting. The table shows performance of each land parcel against the criteria.

7.2 The information on the table was agreed as relevant and appropriate.

7.3 The land parcels proposed were agreed for consultation except the river island included in parcel J where it was commented that the island is either dissected by the Parish boundary or lies outside the Parish boundary (Paul to check)

Action: Paul to check the line of the Parish boundary in regard to the river island

8. **Site Allocation Proposals Update**

8.1 The latest feedback from the Borough Council on the revised site allocation recommendations had been circulated with the agenda. The revised recommendations were put forward from the Steering Group as proposals a) and b) in the Addendum

report. The Borough Council indicated that they did not object to either of the revised proposals

8.2 Paul will circulate the Borough Council feedback to the next meeting of the Parish Council on 29/11/2018.

8.3 In response to the Borough Council comments about the need to test traffic capacity in some locations, Paul made further enquiries with the Council as to whether it would be possible to enlist the support of the Council Highways Team to follow up on this. The Planning Team have responded saying that there was no capacity within Highways to undertake this work for us. Paul and Russell to explore with Locality to see if there is an option to resource this through the Neighbourhood Plan programme.

Action: i) Paul to discuss Borough Council feedback with the Parish Council at the next PC meeting

ii) Russell/Paul to explore opportunities to arrange transport capacity assessments through Locality

9. Public Consultation programme - recommended sites event/exhibition etc.

9.1 Following contact with Aecom regarding additional site assessments as noted in item 6 above it was agreed that the earliest date for the consultation would be March 2019.

Paul has checked availability of the Village Hall and the weekends of 1st/2nd, 8th/9th and 15th/16th are currently free. It was agreed that the later date of 15th/16th was preferred.

10. Public Consultation programme - presentation for exhibition display

10.1 The latest draft of the presentation was reviewed in detail and suggestions made for further revisions.

10.2 It was agreed that there needs to be a full explanation of the process of assessing sites in a clear and accessible format and that the overall structure and content of the presentation achieves that very well.

10.3 Further amendments to be made based on this evenings discussion and a final draft circulated for the next meeting

Action: Janet, Jon, Paul meeting in December to review comments and agree further revisions to circulate for the next meeting

11. Date of next meeting - Wednesday 9th January 2019 @ 7.30 pm Boys Club Room, Village Hall