

Turvey Neighbourhood Plan

Steering Group meeting notes 14th March 2018

Present: Tony Smith, Russell de Ville, Paul Jenkins, Andy Richmond, Stuart Lucas,
Dave Chetwyn (for item 7 only)

Apologies: Jon Arrenberg

1. Notes of meeting held on 10th January 2018 - agreed for accuracy

2. Matters arising

- Item 2.1 - Landowner/agent engagement
 - Landowner Engagement sub group met with local resident who owned land on 13/12/17. Resident had enquired as to whether a site could be submitted for development consideration to the Borough Council or NP Steering Group.
 - Paul contacted the Borough Council Planning Team who advised that the NP Steering Group can receive site submissions if we chose to do so. The item in Turvey News last autumn was sufficient to constitute a 'call for sites' process
 - The resident we met on 13/12/17 was informed to this effect and subsequently submitted a site on 'Land Adjacent to Bedford Road and Abbey Cottage Turvey'. This site will be included in the forthcoming site assessments arranged with AECOM funded by the grant programme.
 - Further site submissions were received from another party regarding 'Land NW of New Gains Farm' and 'Land South of New Gains Farm'. These sites will also be included in the forthcoming site assessments arranged with AECOM funded by the grant programme.
 - Landowner Engagement sub group met with DLP (Neil Osborn) on 30/1/18. They presented an indicative layout for potential development at Carlton Rd. Their comments noted.
 - Landowner Engagement sub group also met Fisher German/Richborough on 30/1/18 for their update on their planning application on Land at Newton Lane. No significant change from previous discussions reported
 - Landowner Engagement sub group met with DLP (Simon James) on 21/2/18. They presented an indicative layout for potential development at Station Rd. Their comments noted.
 - Landowner Engagement sub group also met Jackson-Stops on 21/2/18 who were accompanied by Nick Jackson and Paul Johnson from Francis Jackson Homes builders, Olney . They presented an indicative layout for potential development at Mill Rise. Their comments noted.

- Item 8.1 - Business Survey
 - Tony has circulated a Business Survey questionnaire to 23 businesses based in Turvey. So far early returns from 8 parties. A good start.

Action: Paul/Tony to monitor rate of returns and consider any follow ups if required

3. Steering Group membership

- 3.1 Hazel and Brian Morgan have had to suspend active membership of the Steering Group due to their temporary relocation to Australia for at least 6 months but could be longer. Parish Council at the PC meeting in January recommended advertising for more members and this was done through Turvey News, the NP Survey email list and Turvey News facebook.
- 3.2 Three people have already come forward; Angelo Bartoli, Lea Skevington-Roberts and Janet Goodland. Agreed their names should be put forward to the PC meeting in March with a recommendation that they be co-opted to the Steering Group

Action: Paul to ask the people who have come forward to provide some brief information about themselves and Paul to recommend to the PC that they be co-opted to the Steering Group

4. Finance

- 4.1 Russell reported that with invoices due from Urban Vision for work completed Feb/March and some costs from room hire and printing we are expecting to be able to take up the majority of the grant
- 4.2 The position on next year's programme remains uncertain although it has been confirmed that there will be a programme. Even if we are restricted to total grant funding of £9,000 across 2017/18 and 2018/19 that will be sufficient to meet our needs given the provision made by the Parish Council.
- 4.3 The application to the Technical Fund has been successful and site assessments are underway. AECOM staff will be visiting sites on 23/03/18 accompanied by Russell and Paul

Action: Russell and Paul to accompany AECOM staff on their site visits on 23/3/18

5. Progress Review of Key Steps agreed in December

- 5.1 Key steps update as follows;
- Business Survey - in hand by Tony (see item 2 in these notes)
 - Policy Map - draft forwarded by Dave in January. Dave attending this meeting to progress further development of policy areas
 - General Evidence - Steering Group members have contributed to a first draft of General Evidence which has forwarded to Dave. Dave's comments have been received and Paul is collating responses to Dave's comments so that a second draft can be circulated for consideration at the next Steering Group meeting.
 - Site selection criteria - a draft has been agreed for consultation at the Village Discussion meeting arranged for 17/3/18
 - Site Assessment - AECOM site assessments in hand as above.
 - Phone conference call with the local planning authority took place on 20/2/18 to provide them with an update on our progress. Helpful meeting with comments from Sonia Gallaher (Planning Team) and Ian Johnson (Conservation Officer) on our draft site selection criteria. Our approach generally supported.

6. Evidence Gathering

- 6.1 Second draft of General Evidence to be circulated before the next meeting as above.

Action: Paul to collate responses to Dave's comments and circulate a second draft before the next meeting.

7. Policy Development

7.1 Dave attended the meeting to discuss policy areas so that he can start work on drafting policies with a view to progressing policy development to enable early consultation with residents in June/July.

7.2 The policy discussion was a major agenda item with more than an hour's discussion.

Action: Dave to initiate policy drafting based on this evening's discussion

8. Village Discussion meeting 17/3/18

8.1 Arrangements for Steering Group input to the consultation reviewed and agreed

Action: Village Discussion consultation meeting to take place 17/3/18

9. Date of next meeting - 18th April 2018 @ 7.30 pm Boys Club Room, Village Hall