

# **Turvey Neighbourhood Plan**

## **Steering Group meeting notes**

**13<sup>th</sup> March 2019**

**Present:** Russell de Ville, Paul Jenkins, Stuart Lucas, Angelo Bartoli, Janet Goodland, John Ludlow

**1. Apologies:**, Jon Arrenberg,

**2. Notes of meeting held on 13<sup>th</sup> February 2019** - revised draft notes with corrections on items 8 and 9 to be circulated asap

**3. Matters arising**

3.1 Janet's latest updates to the LGS report as recommended at the last meeting agreed.

3.2 Ratings on new sites as recommended at the last meeting agreed

3.3 Comments received from Dave Chetwyn on policy development to be reviewed by Paul and Janet for report back at next meeting

**4. Finance**

4.1 Paul and Russell to discuss proposed amendments to the Parish Council Financial Statement to reconcile budget spend from Parish Council Neighbourhood Plan statement.

4.2 Confirmation of consultancy expenditure to 31<sup>st</sup> March still awaited from Urban Vision

4.3 Russell has been in touch with Locality to explain our underspend on grant 2018/19. Locality confirmed that underspends can be carried forward to 2019/20 without the need to repay and reapply.

**Action: Paul/Russell to agree reconciliation of PC NP budget with the Parish Clerk**

***Paul to progress chase information from Urban Vision on consultancy days to be invoiced for this financial year***

**5. Public Consultation programme**

5.1 Presentation and other material for the consultation programme has been amended in accordance with revisions agreed at the last meeting and collected from the printers.

5.2 Turvey News published with Newsletter and flyer 1<sup>st</sup> March, A board in place on the High St., Newsletter/flyers delivered weekend of the 8<sup>th</sup> March. The consultation has also been posted on Turvey News Facebook

5.3 Action list reviewed – all actions completed or in hand

5.4 Q&A reviewed in detail with revisions for Janet to action. The Q&A provides SG members with an agreed line on most issues so that questions can be answered in a consistent way at the consultation meetings.

**6. Date of next meeting - Wednesday 10<sup>th</sup> April 2019 @ 7.30 pm Boys Club Room, Village Hall**