

Turvey Neighbourhood Plan

Steering Group meeting notes 10th October 2018

Present: Russell de Ville, Paul Jenkins, Stuart Lucas, Angelo Bartoli, Janet Goodland, John Ludlow

1. **Apologies:** Jon Arrenberg
2. **Notes of meeting held on 4th September 2018** - agreed for accuracy
3. **Matters arising** - none
4. **New Site Submissions**

4.1 Laws House

A representative of the owner of Laws House attended the Parish Council meeting of 27/9/2018 to advise the Parish Council that the owner would like to put forward a proposal to convert Laws House to residential housing. There is believed to be potential to develop 12 to 20 housing units consisting of flats, apartments and bungalows.

The owner is interested in creating housing opportunities for young people and would like to know if the Parish Council would be supportive of a proposal of this kind. The Parish Council recommended that this should be followed up by the Steering Group.

Paul and Stuart arranged a conference call to the owner who is currently living in the USA. Laws House is in the centre of the village within the current SPA. On initial consideration the proposal appears to offer good potential as a development site. However it is a period character property located within the Conservation Area and may be subject to some planning constraints. The owner stated that his intention would be to leave the facade of the building intact.

Paul and Stuart explained the Neighbourhood Plan process and asked the owner to submit call for sites information.

It was agreed that we will accept the site submission and take steps to arrange for a site assessment to take place.

4.2 Land adjacent to the Burrows, Station Road

Stuart and Paul met Trevor Coward on 25th September to discuss Trevor's request for a proposal for the development of 3 houses on land in his ownership adjacent to the Burrows, Station Road to be considered for inclusion in the Neighbourhood Plan.

Paul informed that the closing date for the call for sites process initiated for the Neighbourhood Plan had been advertised as closed from 29th June 2018 in Turvey News and on the NDP website

At the time Paul was acting on the understanding that developments of less than 5 houses would not be included as counting against the housing development target for Turvey. In order for the site to be included in the Neighbourhood Plan it would be necessary to delay consultation on recommended sites to allow time for the site to be assessed. As a result, if the site was accepted outside the advertised closing date, there would be a delay in the planned consultation with no prospect of benefit to the NDP.

Trevor was therefore advised that we would not be willing to accept the site for consideration in the NDP, although he could still submit a planning application to the Borough Council at any time.

Subsequently, Janet discovered that for NDP purposes the minimum 5 dwelling development rule does not apply and, as noted above, Laws House has come forward as an additional site that we are planning to assess.

In view of the above it was agreed that we would accept the site put forward at the Burrows, Station Road and arrange for that site to be assessed as well.

Action: Russell to approach Locality and Aecom to find out the best way to proceed in order to arrange assessments for these sites

5. Feedback from Borough Council Neighbourhood Planning Workshops

5.1 Janet provided feedback on the workshops she attended at Borough Hall

6. Site Allocations Proposals Update

6.1 Notes from the Extraordinary Meeting of the Parish Council which took place on 26/9/18 were circulated before the meeting

6.2 Meeting attended by Paul and Russell who provided verbal feedback

6.3 It was agreed that Paul will draft an update to our previous report to the Borough Council requesting further comments on our revised allocation recommendations

6.4 Implications for timing of consultation programme discussed in Item 7 below

7. Public Consultation programme - recommended sites event/exhibition etc.

7.1 The need to revise the timing of this consultation was agreed due to the agreement to revise our recommended sites and to accept additional sites for consideration. A booking at the Village Hall has already been secured for the 11/12th January.

7.2 The new sites will need to be assessed and this will inevitably delay the consultation until the New Year. At this stage we should retain the booking for the 11/12th pending Russell's exploration of the process we will need to follow to arrange the additional allocations.

7.3 Janet, Jon and Paul to continue development of the presentation and consultation programme.

Action: i) Paul and Russell to keep in touch to check timings of site assessments and implications for scheduling consultation programme ii) work on consultation papers/materials to continue for further report back to next meeting

8. Date of next meeting - Wednesday 14th November 2019 @ 7.30 pm Boys Club Room, Village Hall