

Turvey Neighbourhood Plan

Steering Group meeting notes 3rd July 2018

Present: Tony Smith, Russell de Ville, Paul Jenkins, Andy Richmond, Stuart Lucas, Jon Arrenberg, Janet Goodland, Angelo Bartoli, John Ludlow

Apologies: None

1. Notes of meeting held on 18th April 2018 - agreed for accuracy

2. Matters arising

- Item 2.3 Steering Group membership - introduction/induction meeting with new SG members took place on 1/5/18. Lea Skevington-Roberts has withdrawn from the Steering Group due to other pressures on her time.
- Item 2/5 Village Discussion follow up actions - revised Aims and Site Selection Criteria, circulated and agreed since the last meeting, have been reported to the Parish Council and posted on the website

3. Finance - update on grant programme 2018/19

- 3.1 Russell had circulated a spreadsheet which contained details of end of year expenditure, budget and grant applications for 2018/19
- 3.2 The grant of £8,970 for 2018/19 has been approved by the Ministry of Housing, Communities and Local Government and paid into the Parish Council bank account on 12/7/18.

4. Notes from site assessment meetings held (in private session) on 9th & 16th May 2018

- 4.1 Notes agreed as an accurate record of these meetings

5. Allocations Proposals Review

- 5.1 This item was discussed in private session

Action: Paul to draft a report for Parish Council meeting of 19/07/2018 setting out the site assessment process and Steering Group conclusions to be circulated to SG for agreement by email

6. Business Survey

- 6.1 Tony reported on the response to the Business Survey

Action: Tony/Paul to draft report on the survey and outcomes for the next meeting

7. Greenspace audit/designations

- 7.1 Tony gave an account of the work he has been doing to map out the process for undertaking an audit of green spaces in the village with a view to recommending potential sites suitable for designation as Local Green Spaces as per NPPF and Borough Council Policy to the Parish Council and Borough Council
- 7.2 The proposed sites were agreed and Tony/Paul will draft a report for the Parish Council meeting on 26th July and report back to the SG at the next meeting

Action: Tony/Paul to draft a report for the Parish Council meeting on 26th July and report back to the SG at the next meeting

8. Future Housing in Turvey Consultation Event Report 6th/7th January 2017

- 8.1 This consultation event was held in January 2017 and reported to the Parish Council as part of the Parish Council's consideration of issues relevant to the Local Plan consultation (2017)

8.2 In view of the relevance of the consultation feedback to the Neighbourhood Plan, a report on the event and the feedback outcomes has been drafted for publication on the TNDP website Consultations page.

8.3 Any comments on content to Paul by the next meeting.

9. General Survey Results Report October 2017 - to be noted (see website Consultations page)

9.1 Feedback from the survey has been written up and a report drafted for publication on the TNDP website Consultations page.

9.2 Any comments on content to Paul by the next meeting.

10. Policy Development update

10.1 Policy papers agreed for drafting on Design (Stuart), Housing and Landscape (Paul)

10.2 Stuart and Paul have nothing to report as yet. Timescale revised to the September meeting

Action: Paul and Stuart to draft policy papers for consideration at the September SG meeting

11. Public Consultation - Autumn event/exhibition

11.1 Date for autumn consultation meeting confirmed for 28/29th September

11.2 Tony, Jon, Paul to reconvene sub group and bring proposals for the format for the meeting next time

Action: Tony, Jon, Paul to reconvene sub group and bring proposals for the format for the meeting next time

12. Next meeting - 8th August 2018 @ 7.30 pm Boys Club Room, Village Hall